

Life Work Transition Program Executive Internship Supervisor Evaluation Form

All Executive Internship students must turn in a completed supervisor evaluation form on the last TUESDAY of each month. Students must turn in this completed form attached to paystubs, official schedules, or timecards which show the number of hours worked for the month. From the last Tuesday of each month, students have until 11:59 pm the following Monday to drop off the required materials to Portable 9 during school hours or take photos/screenshots of all paperwork and send them in an email message to evan.tisdale@stjohns.k12.fl.us

Student's Name: _____

Place of Employment: _____

Average Hours Worked Weekly: _____

To be filled out by a manager/supervisor Please circle the student's performance at work

Excellent

Very Good

Good

Fair

Poor

Comments/Concerns/Accolades:

Supervisor's Name: _____

Supervisor's Signature: _____

Work Phone: _____ Date: _____